**Bentley New Village Lunch Behaviour Policy**

BENTLEY NEW VILLAGE PRIMARY SCHOOL

HEADTEACHER: kirsten mckechnie

2017 2019

**Lunch Behaviour Policy**

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| **PERSON RESPONSIBLE FOR POLICY: APPROVED: SLT & Governors** | **Abigail Smith** |
| **DATE: February 2019** |
| **SIGNED:** A,Smith | **ROLE: Assistant Head Teacher** |
| **TO BE REVIEWED:** | **SEPTEMBER 2019** |

**We believe that:**

**At Bentley New Village Primary School we have high expectations of all our children and staff members. We strive to teach and model to all: good manners, respect,**

**co-operation and a positive attitude.**

**RATIONALE**

At Bentley New Village we strive to provide an immersive, enjoyable and safe environment with a clear expectation of behaviour. We use a range of strategies and approaches to support this, making our provision diverse and inclusive to our pupils’ individual needs.

**PURPOSE**

We have high expectations of behaviour from all our pupils throughout the day. As such, the Midday Supervisors follow a Behaviour Policy specific to encouraging and supporting positive behaviour during the lunch hour.

The Lunch Behaviour Policy aims to provide clear expectations and directions to staff as to how Bentley New Village will ensure that our school is a safe and enjoyable environment to work in. Children will respond positively through knowing that all our staff work towards creating an environment which**:**

* Enables all pupils to access a safe lunch hour through good behaviour management
* Employs a consistent, firm but fair approach to behaviour management
* Supports all pupils in their individual needs

**Lunch Behaviour Policy**

PRAISE AND REWARDS

We reward positive behaviour during the lunch hour in the following ways:

* Dojos to celebrate our 6 Key values of being a Bentley New Village Citizen; Determination, Resilience, Cooperation, Tolerance, Curiosity and Creativity
* Positive body language and expressions

STRATEGIES TO ENCOURAGE POSITIVE BEHAVIOUR

* Adult led games
* Playground Leaders
* Games equipment
* Activities with a Sports Coach

STEPS TO FOLLOW WITH CHALLENGING BEHAVIOUR

* Warnings x 2
* Pit stop (1 instance)
* Buddy System
* Logical Consequences
* “Thinking time” – child spends the remainder of the lunch hour with the MDS
* If the child breaks a non-negotiable, they jump directly to “Logical Consequence and Thinking Time”
* If the child breaks a non-negotiable, and they are uncooperative to carry out “Logical Consequence and Thinking Time” the member of SLT on duty needs to be called for.

SIGNALS

All MDS will have two cards that they can use to signal for support to either other MDS or to a member of SLT. The signals are;

* Runner – signalling that a pupil has run away from the designated playground and help is required or that a pupil is being non-compliant after breaking a non-negotiable and a member of SLT is required
* First Aid

LOGICAL CONSEQUENCES

At Bentley New Village we follow the Thrive approach to support our pupils’ social and emotional behaviour. Logical consequences are used to support our pupils’ behaviour and will reflect the level of the incident. Logical consequences are decided in extreme incidents by the SSL.

SLT DUTY

A member of SLT takes lead responsibility for behavioural support during the lunch hour where they are referred to for logical consequences, for physical restraint if required, or to supervise pupils who are not accessing that lunch hour with peers.

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| --- | --- |
| Day | Member of SLT |
| Monday | Miss Emery |
| Tuesday | Mrs Hemmingway |
| Wednesday | Mrs Smith |
| Thursday | Mrs Simmons |
| Friday | Mrs McKechnie |

SPECIAL EDUCATIONAL NEED PUPILS AND BEHAVIOUR

School will work in collaboration with the SENCO and outer agencies to ensure that the provision and setting for a vulnerable child meets their needs. Individual incidents and the logical consequences taken will take into account those needs. Specialised / additional provision during the lunch hour for pupils with Special Educational Needs will be documented on the pupil’s Support Plan. Where sufficient support and provision has been put in place for a child, and an incident occurs that is still deemed to be unacceptable and poses a risk to self or others’ wellbeing and safety, regular school policy will apply.

NON-NEGOTIABLES

At Bentley New Village we have high expectations of behaviour and therefore we follow these non-negotiables.

Any behaviour that is deemed to be, have or cause:

* Purposefully and / or intentionally violent to children and / staff
* Purposeful and / or intentional verbal abuse
* Deliberate / reckless damage to school property

will result in the signal cards being used to summon a member of Senior Strategic Leads (SSL) who will make an appropriate decision.

Either the Head Teacher or a member of SSL will make the final decision, given the severity of the incident and the remorse shown by the pupil, in regards to the Non Negotiable breached, as to the Logical Consequence required or whether an exclusion home will be most appropriate.

DOCUMENTING THE INCIDENT

Every staff member is responsible for documenting a behaviour incident. We require both an electronic and paper copy. This needs to be done in the following way:

1. The MDS will report any incident to the class teacher, or where extreme to SSL, who will then;
2. Fill in the Behaviour Incident Form/ Serious Incident Form
3. File the form in the Behaviour File
4. Record the incident on CPOMs by Class teacher or SSL

EXPECTATIONS

Midday Supervisors expect that all pupils will;

* Walk from the playground to the dining hall in a single file
* Enter and leave the dining room sensibly, lining up quietly on the ramp/stairs beforehand
* Ask for dinner politely using accurate language and manners
* Use a knife, fork and spoon correctly. MDS will model how to hold and use cutlery if required and feedback names to LSA
* Good sitting at the dining tables
* Remove coats before eating
* Use quiet voices whilst eating
* x 2 Year 6 pupils to clear plates
* pupils stop and listen when the MDS clap

MDS will;

* Play with pupils
* Ensure that equipment is out on the playground
* Ensure that play leaders are in place in KS1

MDS will manage the lunch hour through supervising the following areas;

* x 2 MDS in the dining room
* x 2 in the KS1 playground, modelling in activities with the pupils
* x 2 in the KS2 playground, modelling activities with the pupils
* x 2 in the Foundation Stage Unit
* x 2 in the Zone playground, supervising football

Appendix 1 – Signal Cards

[](http://www.google.co.uk/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwjWrvuM2K_WAhXGzxQKHczkDMAQjRwIBw&url=http://www.emoji.co.uk/view/137/&psig=AFQjCNFb2nA5KoaRfPre8-zPEYNa-fYcfw&ust=1505856854059102)

[](http://www.google.co.uk/url?sa=i&rct=j&q=&esrc=s&source=images&cd=&cad=rja&uact=8&ved=0ahUKEwing_zw8b3WAhVFWxQKHbhxBSoQjRwIBw&url=http://www.heardcountyrecreationdepartment.com/k/safety-and-first-aid-clipart&psig=AFQjCNEyV07BTXVDhBptbWNwzGQG5EhCJA&ust=1506344817228593)